

## Recommended Resource List: Career Development

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- *State government employees* should follow the call number link to the [KDLA Catalog](#) and click on the "Make a Request" tab on the right. Complete the form with your name, library card number, and delivery choice. Then click on "Submit Form." Requests can also be made by calling the State Library's Circulation Desk at (502) 564-8300, ext. 337 or (800) 928-7000, ext. 337. Materials can be delivered by messenger mail in Frankfort or by UPS to field/district offices (return postage included).
- *Public Library staff* should use the OCLC Interlibrary Loan system for audiobook and book requests and the [Public Library Visual Materials/Kit Request](#) form for videos and DVDs.
- *Members of the general public* should contact their local public library for interlibrary loan service.

## Audiobooks

Buckingham, Marcus. **Go Put Your Strengths to Work: 6 Powerful Steps to Achieve Outstanding Performance.** Prince Frederick, MD: Recorded Books, 2007. Call number: [SR CD 650.1 Buck](#)

**The Don't Sweat Guide to Your Job Search: Finding a Career You Really Love.**  
Roseland, NJ: Listen & Live Audio, 2004. Call number: [SR CD 650.14 Don](#)

## Books

Asher, Donald. **Who Gets Promoted, Who Doesn't, and Why: 10 Things You'd Better Do If You Want to Get Ahead.** Berkeley: Ten Speed Press, 2007. Call number: [650.1 Ashe](#)

Buckingham, Marcus. **Go Put Your Strengths to Work: 6 Powerful Steps to Achieve Outstanding Performance.** New York: Free Press, 2007. Call number: [650.1 Buck](#)

Carew, Rene. **The Complete Idiot's Guide to Discovering Your Perfect Career.**  
Indianapolis, IN: Alpha Books, 2005. Call number: [331.702 Care](#)

Connor, Jerry. **Why Work Is Weird: [an Antidote to the Frustrations of Corporate Life].**  
London, [England]: Cyan; Singapore: Marshall Cavendish Business, 2005. Call number: [650.13 Conn](#)

Erickson, Tamara. **Plugged In: the Generation Y Guide to Thriving at Work.** Boston: Harvard Business Press, 2008. Call number: [650.1 Eric](#)

Lencioni, Patrick. **The Three Signs of a Miserable Job: a Fable for Managers (and Their Employees).** San Francisco: Jossey-Bass, 2007. Call number: [658.314 Lenc](#)

Llewellyn, A. Bronwyn. **The Everything Career Tests Book: 10 Tests to Determine the Right Occupation for You.** Avon, MA: Adams Media, 2007. Call number: [153.94 Llew](#)

McClelland, Carol L. **Your Dream Career for Dummies.** Hoboken, NJ: Wiley Pub., 2005. Call number: [650.14 McCl](#)

Sindell, Milo. **Sink or Swim: New Job, New Boss, 12 Weeks to Get It Right.** Avon, MA: Adams Media, 2006. Call number: [650.1 Sind](#)

Tieger, Paul D. **Do What You Are: Discover the Perfect Career for You through the Secrets of Personality Type.** 4<sup>th</sup> ed. New York: Little, Brown and Co., 2007. Call number: [155.264 Tieg](#)

Wilson, Susan B. **Goal Setting: How to Create an Action Plan and Achieve Your Goals.** 2<sup>nd</sup> ed. New York: AMACOM, 2008. Call number: [650.1 Wils](#)

Zichy, Shoya. **Career Match: Connecting Who You Are with What You'll Love to Do.** New York: AMACOM, 2007. Call number: [650.14 Zich](#)

## Videos/DVDs

**Achieving Peak Performance on the Job.** 33 min. Briefings Publishing Group, 2000. Video. Call number: [VC 650.1 Achi](#)

**Career Assessment: Finding a Career That Fits.** 24 min. Linx Educational Publishing, Inc., 2005. DVD. Call number: [VC DV 331.702 Care](#)

**Career Exploration and Planning: What Will I Do with My Life?** 25 min. Linx Educational Publishing, Inc., 2003. Video. Call number: [VC 331.702 Care](#)

**Keeping Your Job: Self-management Skills.** 19 min. Sunburst Visual Media, 2004. DVD. Call number: [VC DV 650.14 Keep](#)

**Workplace Essential Skills: Planning to Work** (program 1). 29 min. KET, 1998. Video. Call number: [VC 650.14 Work](#)

**Workplace Essential Skills: Ready to Work** (program 6). 29 min. KET, 1998. Video. Call number: [VC 650.14 Work](#)

## Websites

**<http://www.careeronestop.org/>**

**CareerOneStop** is an employment information resource sponsored by the U.S. Department of Labor. Last accessed on November 19, 2008

**<http://www.managementhelp.org/career/career.htm>**

**Career Planning** provides information on career planning, networking, and job searching. This information is assembled by Carter McNamara, PhD for The Management Assistance Program for Nonprofits (St. Paul, MN). Last accessed on November 19, 2008.

**<http://www.careervoyages.gov/>**

**Career Voyages** provides information on high growth, in-demand occupations along with the skills and education needed to attain those jobs. This website is a collaboration between the U.S. Department of Labor and the U.S. Department of Education. Last accessed on November 19, 2008.